

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE DEPARTMENT CORRECTIONS
THE BOARD OF CORRECTIONS
AND
THE STATE PLANNING OFFICE**

Purpose

This Memorandum of Understanding (MOU) between the above named parties is an agreement to provide support to the Board of Corrections to meet its purpose and goals per Public Law 2007 Chapter 653. The Board's purpose is to develop and implement a unified correctional system that demonstrates sound fiscal management, achieves efficiencies, reduces recidivism and ensures the safety and security of correctional staff, inmates, visitors, volunteers and surrounding communities.

Responsibilities of the State Planning Office (SPO)

The SPO will loan a Development Program Manager position to the Board of Corrections to provide necessary support to the Board. The term of the loan will commence once a candidate is employed and shall end on June 11, 2010 (this is the last pay period in FY2010) unless an extension is agreed upon by each party.

SPO will invoice the Department of Corrections at the beginning of each quarter for the personal services costs and Sta-Cap for the position. The total cost is estimated to be \$40,796 in salary and benefits plus \$2,249 in sta-cap cost for a total of \$43,045. This amount may vary somewhat depending on the actual hire date and the actual end date of employment.

SPO will waive its indirect charge for costs related to this position and will provide DOC access to all financial transactions related to the position, upon request.

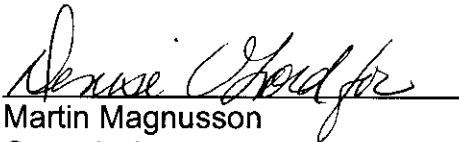
Responsibilities of the Department of Corrections (DOC) and the Board of Corrections (the Board)

The DOC will provide financial, administrative and support services; the Boards Investment Fund will cover the position salary and benefits and associated costs consistent with any state employee.

The DOC or Service Center performing accounting functions for DOC will provide payment of the SPO invoice within 30 days of receipt of such payment request.

Term of the MOU

This MOU will remain in effect until June 30, 2010, or until rescinded by one of the parties with thirty (30) days notice or amended as agreed upon by each party.

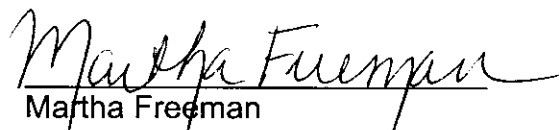

Martin Magnusson

Commissioner
Department of Corrections

Date: 10/21/09


Neale Duffett, Chair
Board of Corrections

Date: 10-21-09


Martha Freeman

Director
Maine State Planning Office

Date: 10/21/09